

## **BOARD OF TRUSTEES MEETING RECORDING TRANSCRIPTION**

**MB – Mayor Barrett; TD – Trustee Donecker; TC – Trustee Crary; TS – Trustee Smith; TR – Trustee Rumsey; RB – DPW Superintendent Roger Blanchard; CO – Crystal O’Brien, Clerk Treasurer**

ALL: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands one nation under God indivisible with Liberty and justice for all.

MB: Thank you. We will start this meeting by looking for a motion to accept the regular meeting minutes from the November 9th meeting.

TS: So moved.

MB: Trustee Smith. Second?

TC: Second.

MB: Mark Crary. Any comments, questions or corrections to the minutes? Hearing none, all in favor say, “aye”.

ALL: Aye

MB: All opposed say no. All right. Motion carries. At this point, I will open it up for public comments. Are there any comments to be made?

MO: Can I make a comment?

MB: Yes of course.

MO: It's just a concern. Just heard through the grape vine about a water main break on Marion Ave?

MB: Yes.

MO: Just would have been nice to have known, because I'm not sure if those hydrants down Marion Ave are good or not and I did take a look and there's water pouring I think flowing into Pleasant Lake Lodge basement right now.

MB: That's the one on the border of Lake Pleasant?

MO: No that's Pleasant Lake Lodge the old Grahms Hotel.

MB: That that was checked earlier today and Roger is checking it right after the meeting. So I suggest that we will modify calling to include the Fire Chief when there is a water main break.

MO: Usually does, it's just this one I think I don't know snuck out. But it was just concerning because I don't know? Is there enough water going down that road? I don't know if he knows but so would that mean that all those roads all those houses down there are now is at risk?

RB: The tank is actually keeping its level actually going higher. I believe it's all good.

MO: I won't hold you to it, Roger.

MB: That's what Ed had told me this evening because he learned about the leak by the time he got home, so he had said that the tank was filling that it was pumping appropriately and that they would fix it in the morning. Fixing it in the evening they would have to shut down the water because they weren't able to isolate the leak so it would shut down a major portion of the village. So they opted to wait till the morning. Thank you. Any other public comments? Hearing none will close the public comment section and we will open the public hearing on

proposed changes to water and sewer rates. A special meeting was held on October 28th to address the issue of the significantly reduced water and sewer receipts due to COVID-19 pandemic which began in early March and severely impacted our area with respect to business closings, school closings, restaurant, camp and resort closures. This resulted in decrease in revenues of approximately 17% to date. Given that the water and sewer receipts have to cover the costs of operations the board of trustees held a special meeting to discuss different options on October 28<sup>th</sup>. So after a lengthy discussion and review of the way other small municipalities do their billing the board agreed that we would include a minimum usage charge for 1000 gallons per month for both water and sewer as this would be most equitable across users to ensure that we can keep the plant running. One thousand gallons per month, or 3000 gallons per quarter, was estimated as a usage for a single person. Minimum usage charges will be assessed for every meter. So, for those properties that have two meters there would be minimum requirements for each. The water and sewer usage rates would remain the same as they have been since August of 2013. In addition the planned water and sewer base rate increases announced and passed in 2019 would remain in place, so there are no changes to that. So now will open up the meeting to any comments from the public. Matt? You have a comment as a public person?

MO: I'm sitting in the pump house right now where I have a meter over here but I have not touched in eight years. So, now I'm going to be charged 1000 gallons which I think is like \$10, on top of my 92 for the water or something like that?

MB: Yes, and we'll go through the specifics of that. Yes so it's being equitably distributed across all meters. The the difficult part is water pays for water sewer pays for sewer and we're stuck.

MO: Stuck on Marion Ave.

MB: At this time I'd like to have a motion to close the public hearing?

MD: So moved.

RS: Second.

MB: Mark and Rebecca. Any comments or questions? All in favor of closing the public hearing say aye.

All: Aye

MB: All opposed? Hearing is closed. I would like to share the resolution. Let me just make that a little bit bigger, so this is a resolution to pass for the minimum usage fee of 3000 gallons of water per quarter for each for each of the water and wastewater systems. So the amount that is being added is \$15.30 per quarter for water and \$24.00 per quarter for sewer and this is actually 3000, let me correct that. I'm sorry so it's \$5 per 1000 gallons of water per quarter.

MD: It's 3000 gallons of water per quarter.

MB: Yes. Whereas the minimum usage will be charged at the current rates of \$5 per 1000 gallons for water, so I wanted to include charges per quarter in the resolution. That's \$15.30 per quarter and \$8.00 per 1000 gallons per month. Noting that the usage fees have not increased. This is based on an estimated usage for one person. The base rates remain at \$88.00 per quarter for water \$107.00 per quarter for sewer and the next scheduled increase will be in 2021 this increase in minimum usage will be put into effect for the February 1st 2021 billing cycle and of course any usage over \$3000 will be charged at the regular rate of \$5.10 per 1000 gallons of water an \$8.00 per 1000 gallons of wastewater. May I have a motion to approve this resolution?

TD: Mark

MB: Mark Donecker. Second?

TR: Second.

MB: Cindy Rumsey. Are there any questions or comments or clarifications or corrections?

Hearing none, all in favor say aye.

All: Aye

MB: All opposed? Motion carriers. Next on my list, if I can find it with all this, Roger your report sir. I do not have a copy of it.

RB: The last 30 days activities we set up the skating rink, we cleaned a few ditches, not a lot, shoulder work, we did a little bit of shoulder work, we picked up benches and tables, garbage cans etc, hauled the rest of our winter sand, garbage recyclables, we put crusher run on the pit road, about 3 loads on there and we spread it out and fix some of the potholes that looks pretty good. We are constantly working in the dirt section of Elm Lake Road, making sure that it's good for the log trucks and we fixed a few potholes but we run out of hole patch so we're done doing that until we can get some more. The next 30 days, plow and sand is needed. We got to dress are big truck our little trucks are all dressed. Our big track just got back from Utica Mack with broken spring. We've got to put the plow on that and the stander. We also will be cleaning out ditches any time we get a chance and shoulder work any time we get a chance. The garbage and recyclables, flood skating rink, blow sidewalk as needed, work on Elm Lake Road dirt section haul in item 4, and that's for the beach parking lot which is the last thing. Next 60 days is road side ditches, plowing and sanding, shoulder work, work on Elm Lake, blow sidewalks, garbage and recycles, flood skating rink, clean ditches, cut hanging brush on the road if the snow blows them over. CHIPS is the same as before. We paved Black Bear Run. We hauled item 4 in and we are having to haul a bit more in but that will go under CHIPS. The new truck has been ordered and the dump truck came in July and we paved the sidewalks.

MB: OK, so all of your CHIPS admissions have been made? Or what are you going to submit for reimbursement?

RB: Everything but the new truck. I haven't got the new truck or the bill for that but everything else has been.

MB: OK and we had talked about the last time you came before the board, about the parking lot down by the pavilion, about any plans and costings. How's that going?

RB: I'm figuring \$3500 to \$5000 we have to pull out a little bit of the there was a strip of pavement that the pavement company put in to pave that little bit after we had paved Elliot Lane we had extra pavement and it really messed it up because it made it so the water can't even so we're going to tear up that piece of pavement and then we are going to fill the potholes then raise up the top, the side closest to the payment, and angle it toward the River so everything will flow and run off toward the river.

MB: And when will you start that?

RB: Hopefully next week. This is a short week this week. Then we will get started on that if we don't get a lot of snow.

MB: Would you update your report to reflect that please? Terrific.

TC: How did you make out with the backhoe, Roger?

RB: It's been repaired and we've been using it. I haven't got a bill yet and called down there today and they said that they would be sending one. I'm assuming it'll be coming here soon so I

really don't know the final price yet but it's going to be around what we're figuring because the pump itself is \$7800 or something like that and change and then they had to drive up and the time they had working here so it's going to be right around the \$10,000 we're talking.

TD: Just one question Roger. I was looking through old emails. Did you send in an inventory report to Crystal?

RB: Not that I'm aware of. An inventory report all of our equipment? Or just the trucks?

TD: No, just all the equipment. Right, Crystal is what you're looking for?

RB: Are you talking like wrenches? Just the big stuff or.

TD: Normally everything you have, including hand tools, things like that. There should be a list of equipment.

RB: I can start doing that.

TD: Great.

MB: That would be good.

RB: I just assumed it was the big stuff. I didn't know you meant like the wrenches and screw guns. I can do that.

TD: It also be on an inventory list.

MB: How are you set for PPE, as far as masks and wipes and towels and sprays and things like that?

RB: We have masks and wipes and sanitizer. I bought quite a bit of extra we got stuff up there and we use it quite often and we go through fairly quick but I do have some there.

MB: OK because as we will go through later for the FEMA covid I need to understand how much we have stockpiled as well.

RB: I can make a list of that too.

MB: Great. that'll be fine. Alright if there are no further questions on that regard, Trustee Donecker?

TD: I think trustee Smith had a question.

MB: Trustee Smith, yes.

TS: I just had one question for Roger. I notice that the lights that are kind of like Lantern lights if you come up heading north into town on the right hand side there's a couple that stay on all day, and then the next step there's a couple that stay on the last.

RB: Yes, we noticed that. I'm going to have to ask Gary to check the electric eyes on them because obviously some of them are working and some aren't working because they're keeping the lights off.

RS: Right now there was a light as you go by Camp and go up that road just to the left, that one was off but CL says some of these lights he notices when he's plowing will go off at like three in the morning, and then he comes back through and they are back on. Are they on like a heat sensor kind of thing?

RB: I'm not sure but when I do my list I'm supposed to write down if it's an on off problem or if it's just off completely. I haven't really been worried about it because I thought they were changing all the heads so I wasn't going to have them fix those few that are out. There are like 5 out right now.

MB: They will be changed.

TS: So you are aware of them anyway.

RB: Yes. Usually in the morning we will run around check which ones are out but the Mayor said that they were going to be changing those heads.

MB: Well I think we should keep a list because we should be getting some credit I would think.

RB: I would think if they are out the meter is not spinning I'm assuming. So I am assuming we don't get charged for them if they are out but I don't know that for a fact.

MB: We can at least give a list.

RB: Right.

MB: Any other questions? OK, so now we're going to Trustee Donecker and Roger. Do you want to go through this?

TD: I think the only thing I did was try to make it clearer because the other document was all over the place. The question here is, 60% of our labor force is used during the summer for garbage. I would like to reduce that so Roger can do other things and keep the garbage pickup on Mondays only instead of Mondays and Thursdays and recyclable 2nd and 4th Tuesday of each month. I did the collection schedule, my question is the garbage and recycling pickups Roger really has to give me some information on that and what is Roger think, but everything else is just kind of just cleaned up from the PDF I had to make it clear what's required.

RB: I only have a few questions about the list. The summer garbage Monday and Thursday, I think if we only do it Monday we're going to have a major problem on our hands with bears because it takes us all day on Friday or Monday and all day on Thursday so if all that garbage is combined into one, we're not going to get it all done in one day if we just do it on Mondays. It could be double the amount for Monday.

MB: Roger when you do residential pick up on Monday, you know twice a week Mondays and Thursdays, how many man hours does that take?

RB: That's two guys 8 hours each day.

MB: So it is a full 8 hours.

RB: Thursday sometimes they get done a little bit earlier because the Thursday pick-up is usually smaller but as a general rule is 8 hours each day. Then we go out Friday morning and do a few dumpsters and do Deerfoot Lodge and then we do Deerfoot Lodge Tuesday mornings because we don't have time to get Deerfoot Lodge in there during the regular pick up because then we don't have time to get all the way around the Village.

MD: Is that considered commercial? Deerfoot Lodge?

RB: Yes.

TD: With those, I want your input. I didn't think we were going to change those.

MB: Is that right Roger?

RB: Well, what I think is that residential, in the summer, I think probably is going to be picked up twice still because we it takes us all day from Monday and all day almost all day Thursday so there's no way we'd get that whole weeks worth of garbage taken one day.

TD: And what would be, from what date to what date? Is it from Memorial Day through Labor Day?

RB: End of September in the summer. Then it's just Monday and then Monday or Friday for businesses.

MB: And is it the end of September, Roger? Can we can we stop it at the first of September. You know, Labor Day.

RB: We probably could stop at Labor Day. I mean we always went to the end of September because there's still people around and still the bear problem. I mean that's a call that you can make and see what happens. I don't know. I mean we always just went to the end of September. I don't know why we picked that date but that's what we did.

TD: Well, Roger if they only put their garbage out at 7:00 AM in the morning if the bears get into it isn't it the residents issue to deal with that?

RB: Well, it is, but some people put it out and then leave Speculator. Then there's that mess there until they come back up whether it's week or two weeks and then that mess is just there. I mean, it just makes an awful mess in the Village for it to be just laying around and I don't like to have it laying around.

TD: So we just have to, residential garbage pickup is Monday from X to X and Monday and Thursday from Memorial Day to Labor Day.

RB: Right.

MB: Okay so we will fix this up.

TD: Can we do recycling the 2nd and 4th Tuesday?

RB: We probably could, but then we're going to be running into the same issue. I mean we get a lot of recycling during the during their during the summer. They usually make 3 loads every time they pick, so that's why we do it every Tuesday. Because now if we do it every other Tuesday they're going to try to get there going to probably as general have five or six trips if it's done in one day whether they have time to get that all done, I don't know.

TD: You want to try it and see what happens?

RB: That's up to you, I mean I would love that we could do it on just one day each so that we had more manpower do other stuff that would be great.

TD: Let's do that and see what happens.

RB: Okay.

MB: We certainly have to figure out something and I would think that most of the recycles are the bottles and the cans and so we can encourage them to donate it to Speculator Volunteer Ambulance.

RB: We usually in general don't get a lot of the returnable I mean there's a few people that do but for the most part it's just glass, plastic and cans and cardboard and newspaper.

MB: So then let's try it the 2<sup>nd</sup> and 4th Tuesday of each month throughout the system and then we'll evaluate after one month. How's that?

TC: How we going to notify the residents of the change?

MB: Flyers.

TC: Maybe on that flyer we could encourage people to visit the town landfill if they have an overburden.

TD: As you can see that's what I was trying to do as much as possible, have them responsible for their garbage and their, you know, other things.

MB: Roger, for the commercial trash, I know that there are some folks who call for additional pickup especially this year. I know that I got several calls from Charlie Johns. Is it Tuesday and Thursday or is it Tuesday and Friday for commercial pickup?

RB: We are picking them up Monday and Thursday normally and then since they're going out to Deerfoot Lodge on Tuesday and Friday they pick him up on Tuesday and Friday also that way it keeps his dumpster empty because that's a big dumpster that fills up fast.

MB: So Deerfoot is Tuesday and Thursday.

RB: Tuesday and Friday, I'm sorry. That was the reason why we had it, years ago, we always pick garbage Monday and Friday we had to switch it to Tuesday or Thursday because we didn't have time to get into Deerfoot Lodge.

MB: OK so commercial recycling, you picked it up at the same time?

RB: Yes, Monday and Thursday.

MB: Is that all year long?

RB: Yes.

MB: As we go through this we're trying to think how we can cut down the amount of Labor that we're spending on garbage and pick up so that we can do the other projects. Trying to see if there are other ways to do that.

MB: Holiday garbage collection, that pretty much stays the same.

RB: I looked through the calendar and those all look good those dates.

MB: OK and the cleanup days are consistent with those with Lake Pleasant and then we just have guidance.

RB: My last question is the guidelines where it says we don't go down private roads, I don't know exactly what you mean by that because I know we do go around Camp Maryland and have a lot of houses in there so if we don't go down there I don't know if they're going to have to have a dumpster out front or are they going to haul all of their garbage.

MB: Like for example do you go down Edgemont?

RB: Yes.

MB: That is a private road so then we go down Camp Maryland, which is a private road, Camp Maryland and Charlie Brown Lane.

TS: Pearson Lane

RB: I believe those are the only ones.

MB: Pearson Lane is private as well?

RB: We don't go down Pearson Lane. That's the Town's.

MB: Is Cubs Cove private or public?

RB: We don't go down Cubs Cove, no. They always bring that out to the edge of the road.

MB: And I know you go down Bearhurst in the spring. I understand your point, Mark, about being on private roads so even going down Elliot past Morrisons.

TD: In that case we own the road.

MB: We own it up to the former Craven's property. So the Fillhower's that live behind there would bring their trash up too that line.

RB: I think that they do because we have never had an issue. They bring it up to either to the Morrison residence or to the Craven residents.

MB: So the two private roads that we do is Camp Maryland and Edgemont. Is that it? Is White Rock Trail public or private?

RB: That's a big one and all the roads into Whitaker Lake I don't know if they're private or what they are but we take them too in the summer.

MO: Novosel Way. The mountain road.

RB: We go up Oak Mountain, yes.

MB: I'm just wondering if there has to be some sort of agreement to cover the villages liability going up those roads. There may be some liability going up those roads.

RB: That may be, there probably should be in case something happens I would think.

TD: This all started with Bearhurst.

MB: Correct, right.

TS: But is Bearhurst going to bring it out to the road this year?

MB: No we stop picking up October 1<sup>st</sup>. We just don't pick it up and so that's the point that we want to make with some of these roads they get so wet in the spring that our garbage trucks just get stuck and destroy the roads and then we get, you know, it falls on us to do that. Let's explore that with Katie and some of our private road holders like Oak Mountain.

RB: I'll drive around and make sure that there isn't any other private roads that we can add to that list I don't believe there is but there could be.

MB: And to know what roads get really wet in the spring because if they really wet in the spring then people need to bring it out during a certain amount of time to the road. Then the recyclable and these are all the same. The main reason why we have a separate schedule now is that we used to do it with the Village and it would get very confusing. At least this way it'll be on our website it'll be straightforward and clear there's no mix up with what's going on in the in the Town and then we'll have it will have it posted in available in the post office and the Speculator Lane Emporium etc. I don't think we need to vote on that, do we?

TD: No, I think we just need clarification for the residents.

MB: Now let's turn to Crystal O'Brien and the clerk treasurer report. Crystal?

CO: Just a few things. The accounting principles and procedures school that I took last week, there was a lot of information on the proper policy and procedures for revenues and receivables, expenditures, purchases and claims processing, reserve funds, capital projects, capital assets, and fiduciary funds. I will be making a few adjustments on the way that we kind of do some internal procedures now just a little some tweaks we were right on track really with what the standards are. One big change though is something that just currently happened because of an update that Gatsby did to the accounting and financial reporting for fiduciary activities. Originally with our payroll it went through our trust and agency account which is TA. TA codes will no longer be available they're going to be discontinued. They're going to be called custodial codes. They would like them all to come out of the general operating funds currently we do payroll does come out of all the operating funds and it is consolidated into our TA10, which is consolidated payroll. That'll now change, there's different codes for that now since TA being, we won't be able to report with that anymore. Luckily we have about we have eight months before we really have to worry about the reporting part of it for the state and that gives us a lot of time to switch over and really it's just the accounting side nothing else has to change on our part besides what I do for the payroll accounting. I am trying to set up a time with Ted to finish our accounting adjustments from when we finished the AUD and hopefully he's been a really good help with anything accounting that we need to change or fix or whatnot so hopefully he'll have some good insight on how we can easily transition into that. With the new spikes in our area we are putting up new signs for the office and going back sort of going back to our nine to one hour's.

MB: COVID spikes you're referring to.

CO: Yes. COVID spikes sorry. we're then keeping the hours of nine to one but if we're here we stay open, now I think we'll go back to locking the door at 1:00 o'clock and then if anybody



comes they can knock on the door if they if they need to come in. Also taking temperatures keeping track and that's pretty much it.

MB: They're doing that at the other facilities as well, the DPW and the wastewater. You've provided thermometers.

TR: Question. Do they have a covid questionnaire that they fill out daily?

CO: They have a log sheet.

CR: OK so if they have symptoms that gets recorded.

CO: Yes it's pretty much just the kind of rudimentary pass or fail thing so if they don't have a fever or any symptoms, they just check pass. Hopefully if they do have any symptoms or fever they're not coming in at all.

TR: Right. Thank you.

CO: Last couple of things or actually the last thing is the Village office will be closed Thursday and Friday for Thanksgiving and will just only be open Wednesday from 9:00 to 1:00.

Mb: Good, any questions for Crystal? You and Tracy are doing a great job keeping the office running and keeping things going. Much appreciated in these crazy times and thank you for the update in the financial report. Looking now at revenues providing revenue income I think that's been very helpful as well.

CO: Thank you. I don't know if Cindy got that.

TR: I did.

CO: Just kind of a cumulative look at where we are as at the end of that month.

MB: I think that's good. I think I have the report financial report in the abstract numbers correct so I'd like a motion to approve financial report #5.

TD: So moved.

TC: So moved.

MB: Mark and Mark. Any questions, comments or corrections? Hearing none, motion to approve financial report #5 say, aye?

ALL: Aye.

MB: Opposed say "no". We approved the financial report and then a motion to pay the bills in abstract 12.

TC: So moved.

TD: Second.

MB: Mark Cray and Mark Donecker. Any questions, comments? OK hearing none all in favor to pay abstract number 12 say "aye".

ALL: Aye.

MB: All opposed say "no". Motion carries. Old business; so let me let me share with you a little picture. I have my notes sorry so if you'll see on the Big Blue screen in front of you and as you've listened to the news as with other areas in New York State and around the country and around the world we are seeing an uptick in the number of new Covid cases. Two weeks ago today Hamilton County had reported 22 positive cases since this since the covid outbreak started and these were primarily linked to individuals who are infected in other areas of the state or country and then returning home to Hamilton County, isolating and not spreading it within their community. So I believe that our individuals in Speculator have been careful and have concern for others and this has had a direct impact on limiting the transmission of Covid in our community besides the fact that we are so remote. We've also been extremely fortunate

that our summer visitors exercised comparable care during their stay in our area of the Adirondacks, and so we really didn't have a rise in cases during our summer and autumn months. However, within the last two weeks we have 20 new cases so we've nearly doubled and then the last two weeks bringing the total number of Covid cases to 42 we have to take action to limit the spread of this infection in our community by wearing masks, washing hands frequently practicing social distancing. Speculator, as we know, has more than our fair share of high risk residents. Though there is particular concern during the upcoming holiday season that we need to encourage our community friends and family to exercise due caution. The flip side it's also important for us to maintain human connections in our community not only for physical health but to help maintain emotional and mental well being. As you know our winters can be extremely isolating and I would encourage us, as the public, to reach out to friends, families, neighbors to make sure that they are OK and to also be aware of your health and those close to you. Seek medical attention if you are experiencing signs and symptoms of COVID 19 infection and to beat that dead horse, these include fever, loss of taste, dry cough, fatigue, chills, we are in this for the long haul. Another important thing to note: as of 1:30 p.m. today, Bill Farber, the chief executive of Hamilton County, issued an emergency order closing the County Clerks office to the public effective 5:00 o'clock today and this was done out of the abundance of caution due to the potential that staff members have been exposed to Covid. So they are doing this to limit the spread and exposure to the public. At this time the village office hours remain restricted from 9 to one all who enter are required to wear masks, use hand sanitizer and have their temperature checked. People are encouraged to put bills in the box outside. We don't believe the additional precautions or closures are needed at this current time but obviously willing to entertain suggestions. So far none of us working in the office have been exposed or in close contact with people who have Covid that we know of. I did get tested last Monday and I'm negative. So these are the these are the numbers that we have here. At present we have 32 people under quarantine, 12 are in isolation, two are currently hospitalized which is never a good thing. The number of positive tests to date is 42. The number that have recovered to date is 28. You can do the math and we have no additional fatalities in Hamilton County. Does anyone have any questions on this particular graphic? I've been sending those out regularly now and those are being distributed not only to you as trustees, to keep you up-to-date, distributing it to emergency services so Matt O'Brien with the fire Department the Speculator Volunteer Ambulance Corp., major businesses, so Charlie Johns, Chamber of Commerce, Camp of the Woods, gets notified and then I've also included those groups that have gatherings so the Catholic Church the Episcopal church, Methodist Church, North Country and then I've actually reached out of our zone to add Adirondack Bible Chapel to keep them informed as well. This information is free to the public so feel free to distribute that as needed. Anybody have any questions on this? Some people ask why we don't know what towns people are in, I mean there's obviously the grapevine that is pretty fast, sometimes accurate, sometimes inaccurate. The reason that we were told that Hamilton County does not disclose the actual towns as other counties do is due to our remote and rural nature and that towns are so small that they have opted to not say which towns are affected unless there are more than six people six or seven people at a time affected in that particular town. I've been notified of at least 4 cases in Speculator and those patients are still quarantined and improving with therapy or with treatment. With that said, trying to encourage people to come out and get tested if you think

you've been exposed if you think you might have been exposed if you're not feeling well here's an opportunity Monday in the morning and in the evening in Indian Lake at the public health Department of Public health, again on Tuesday Department of Public health in the morning, there's Inlet, but there's also Wells is added to this list. It's also Lake pleasant Fire Department and Wells has been added to the list I think from 2:00 to 4:00 PM on Tuesday. Please call Department of Public health to register for these clinics. Alright I have overwhelmed you with that. Going on with old business nothing really to report with FEMA Halloween storm hard to believe that was over a year ago. FEMA Covid updates, we are still progressing with that. Small cell, we should see at the first of the new year, Fire tower, we're beginning to collect our information for APA application. All the photographs are done as a requirement of the APA and I want to publicly thank Brian Bledsoe for that as well as our fine Volunteer Fire Department for hoisting the ladder and allowing us to take those pictures to get that moving. Anyone and everyone who'd like to participate with fire tower fund raising should see Ryan Marshall, who's heading up that effort. LED streetlights; we're still awaiting an invoice from National Grid so now I have resorted since it's been well over a week and a half I've now resorted to calling or emailing National Grid every other day until we get an invoice. No prompting. Then the septic system erosion regulations as you know we mentioned that in early September the town asked that we wait until their budget cycle was complete that was finished last Monday that was voted on so the kickoff meeting will take this take place this Tuesday with representatives from the Village, the Town, consisting of Betsy Bain, Neil McGovern and then Bob Benkovich as the building inspector. Trustee Rumsey and I will knockout the requirement for the Covid procedures now that she is back in town, so welcome back.

TR: Thank you.

MB: First resolution that I'd like to talk about under new business is record retention and disposition resolution brought forward by Trustee Crary. Mark, do you want to give an introduction on this?

TC: Recently the State of New York is, for all governmental entities, in the process of retaining records or disposing of records. So it's an all encompassing kind of deal now. Like I said it's all encompassing, so it's a matter of going through a 300 page document. Looking at your particular section, whether you're a village or a town of different types of records involved, what you should do with records that you feel are outdated, some are some aren't, so it's a well put together road map so to speak and the village and hopefully the town and other local governments will get on board as required by the first of the year. We're going to set up a, working with Crystal, will have a records retention file cabinet or file folder. That will house the specific document LG S-1. Some indexes, copies of the resolution, so we're on board too have that up in place by the first of the year. We have a room full of either throwing away or archiving, Crystal has suggested, and we're looking into maybe micro phishing or digitizing some of our old records to eliminate the physical storage space. That's going to go along with this also, so rolling out the state has put together good plan, I believe, and like I said, it covers everything from soup to nuts. Whether you have a picture, you have an older resolution, you have an 1850 document you want to for historical purposes.

MB: Great alright may I have a motion to approve resolution 2020-2021 record retention and disposition.

MD: So moved.

CR: Second.

MB: Okay so Mark and Cindy. Any questions, comments? Hearing none, all in favor of passing this resolution say, "aye". All opposed say "no".

ALL: Aye.

MB: All opposed say, no. Motion carries. Next on the list we've taken care of garbage and recyclables, now revisions to water and sewer local laws. Trustee Donecker and Trustee Smith, do you want me to put those laws up or do you want to speak?

TD: Yes, you can put one law up at a time. Can you Scroll down to the changes?

MB: Of course. This is local law #2, Sewer Use an Operations.

TD: We just deleted this entire section and based on what we're doing now for the Water Department and Sewer Department.

MB: So it should be noted that the laws had indicated also that we were doing billing semiannually and when in fact we've actually been doing quarterly collection for quite some time so we're updating the law to reflect that. So this this will be changed to the billing period.

MD: Should be quarterly. The comments already there for Crystal insert so I don't think you need to program anything in. We change this from a recognized independent certified public accountant to basically the Village board.

MB: In conjunction with the audit there will be an annual review of sewer charge system to determine if it is adequate to meet expenditures for all programs for the coming year. I think that's excellent because we have not really been doing that.

TD: We just want to bring it back into us instead of an independent order. We don't need the expenditures.

MB: Any comments or questions from the rest of the board?

MD: I just think there was one other place where it said semi-annually and we did quarterly but I'm not sure.

MB: So, that will be a global change. May I have a motion to accept these changes an put those out for a public hearing to be held on December 14<sup>th</sup>?

TD: So moved.

MB: 2<sup>nd</sup>?

TS: Second.

TD: OK, so I need to do a resolution with these changes?

MB: We will do a resolution with the changes in time for the next board meeting. For those laws. What we'll have is the laws will be the corrections and highlights to the laws will be made and made available to the public for public hearing. Same for Local Law #3 and this is for Water.

TD: The two changes were quarterly. Water shall be charged to all consumers of water is here and defined in accordance with the rate schedule established quarterly. OK and then the other is here, bills from metered water shall be payable quarterly.

TD: Then we will need to put in the language from the other resolution both water and wastewater will need those changes.

MB: OK may I have a motion to accept the relations to Local Law #3 of 2019 Regulating the water district to update it to include quarterly billing.

MD: So moved.

MB: Second?

MB: Cindy. Any questions, comments? All in favor say, "aye".

ALL: Aye.

MB: Motion carries. May have a motion to hold a public meeting and post a legal notice for these laws to be held on December 14<sup>th</sup>?

TS: So moved.

MB: Rebecca and second?

TD: Second.

MB: Second by Mark Donecker. Are any questions or comments? Hearing none, all in favor say "aye"

ALL: Aye.

MB: All opposed say no. Motion carries. Good does anyone else have any other new business? For roundtable, I did get in touch with LOSAP, this is the longtime service award for the Volunteer Fire Department. We are in the process of changing over the program from a defined benefit to a defined contribution. I am working with Ryan Marshall to ensure that members having earned their requisite number of points for this benefit are captured in the tallies that the transition goes over smoothly and the appropriate donations of \$700.00 per year, per number who meets those requirements will be added accordingly. Hazard mitigation update, this is something I hold near and dear to my heart, so I'm personally hurt by this. As stated in our last meeting, the County had really pulled out all stops to post a preliminary hazard mitigation plan for a 30 day public review, which was required for the Brick grant application that we had received the thumbs up on for progressing with a grant for the wastewater treatment generator. Unfortunately, this was actually rejected by the New York State Department of Homeland security and so for me this was a big disappointment so at this time we are unable to pursue this grant but will be able to apply next year in the fall. So in the meantime we continue to support the efforts of ensuring that the hazard mitigation plans are in place for the Village, and encourage our surrounding townships and County to make sure that the hazard mitigation plan does get posted, approved and reviewed.

TD: Mayor, did Roger and Ed provide the answers.

MB: They did so we are all up to date with all requested information for the Village plan and that has been submitted to Shannon Faccory, so we are all up to date. The last point was raised by Fire Chief O'Brien regarding the water main break at Marion Ave. There was a water main break reported earlier they will be addressing it during daylight hours. Situation has been reported to Hamilton County dispatch. We did miss the Fire Department but will make every effort and in the future and we are having Roger and Wayne check that to make sure that things are stable going into this evening. Does anyone else have any issues to raise or anything to bring to the round table? Alright I would like to I would like to raise one point and that's my last point of the evening and that is we have a meeting scheduled for December 28th traditionally the last meeting of the year has been postponed.

CO: In past years it's been postponed because it fell right around Christmas. Right before or right on Christmas.

MB: Right so this is the day after Christmas, I mean the day after Christmas weekend.

TD: I'd like to keep it if we could.

MB: We would like to keep it. OK and I think with Zoom, I think it makes it much easier to comply and then before when everybody had to be in the same place.

CO: My only comment about last year getting all of the bills just in the beginning you know there were there was some that had to be either missed or approved separately to get them paid on time at the end of the month.

MB: Point well taken, so we will leave that meeting in place, no meetings will be cancelled. We will see you next time on December 14<sup>th</sup>. And Crystal remind me the planning board meeting will not take place at the end of November, it will take place on the 15<sup>th</sup> of December?

CO: Yes, so far everybody is OK with having it on the 15<sup>th</sup> because the planning board meeting would fall two days before Christmas.

MB: Are there any agenda items for the planning board identified yet?

CO: Not that I'm aware, but I the zoning officer was contacted for the meeting so I don't have any specifics yet though.

MB: OK sounds good so if there are no further comments or agenda items may I have a motion to adjourn?

TC: I make a motion.

TS: Second.

MB: OK Mark Crary, seconded by Rebecca. All in favor say aye.

ALL: Aye.

MB: Good meeting thank you, bye.