



# ENGINE COMPANY No. 1

SPECULATOR FIRE DEPARTMENT

Rt. 30 & 8, PO Box 371, Speculator, N. Y. 12164-0371

## Objective of RFP

The Village of Speculator for the Speculator Volunteer Fire Department is seeking a single architectural/engineering firm to provide the services herein. The company shall bid pricing on the following proposal aspects to construct an addition to the existing firehouse. Each service should be marked as to the cost as well as a description of what that service includes for that firm. All bidders should note that this project is funded through a grant from New York State and that all Department of Labor regulations need to be followed in providing and completing these services. The following categories will need to be bid each as a separate entity. If there are any savings by bundling all the categories, please note that.

1. Design Services
  - a. Plans for all phases of construction for the addition to the firehouse.
  - b. Projected overall cost for the addition
  - c. Clear specifications for any material being used
2. Permitting and Planning Services
3. Bidding Support and Procurement
  - a. Constructing and advising in RFP
  - b. Ensuring that all award winners are properly registered with the NYS Department of Labor
  - c. Ensuring that RFP meets NYS Department of Labor requirements with prevailing wage and all other NYSDOL requirements.
4. Construction Phase Services

## RFP Timeline:

- Deadline to Receive: RFP is Due no later than May 12, 2025. It can be received by mail or dropped off any time before 4:00p.m. on that date.
- Interested bidders can schedule a time to meet with officials to review the site if so desired. Contact the Village office at 518-548-7354 to schedule a time for the mayor or fire department representative.
- RFP opening: May 12, 2025, at 7:00 p.m. Village Board Meeting
- RFP will be reviewed by the board and notifications given by May 14, 2025.
- Projected start date for building construction for addition: September 8, 2025

## Right to Reject Proposals

This RFP does not commit the Village of Speculator to award a contract, pay any cost incurred in the preparation of a proposal in response to this RFP or to procure or contract for services. The village of Speculator intends to award a contract on the basis of the best interest and advantage to the Village, and reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with all qualified architects/engineers, or to cancel this RFP, in part or

in its entirety, if it is in the best interest of the Village. The Village may select as the successful proposal that proposal which, in the Village's sole discretion and with whatever modifications to which the Village and the architect/engineer may mutually agree upon, best meets the Village's requirements whether or not that proposal is the lowest priced. No architect/engineer shall have any legal, equitable, or contractual rights of any kind arising out of its submission of a proposal except as and to the extent that the Village, in its sole discretion, shall enter a Contract with the architect/engineer that it selects as the successful vendor.

**Right to Negotiate**

The Village reserves the right to negotiate with all architects/engineers and to enter into a contract for services with said firm of terms and conditions that are in the Village's best interests, even though the proposal may have been modified by negotiations occurring after May 12, 2025.

**RFP Requirements**

- Cover Sheet
- Firm Information
- Project Experience
- Key Personnel
- Project Approach
- Construction Phase Services
- Firm Financials and Insurance
- Cost Proposal
- Any Additional Information